



Forum on Education

American Physical Society

Forum on Education Executive Committee Meeting Tuesday October 27, 2009 Minutes

Summary:

- The FEd Executive Committee Meeting will be at the APS/AAPT meeting, Feb 13 in Washington DC, starting at 6:00. The Reception and Business meeting will be Feb 15 at 5:30 after the Education Award session.
Bruce will arrange these events with the APS.
- An MOU has been drafted between the AAPT and the FEd. It outlines the organization of an APS session each year at an AAPT meeting and two AAPT sessions at APS meetings. There was general approval of the MOU.
Peter will send out an updated draft. Larry will work on arranging the APS Plenary for the Summer AAPT Meeting.
- The Fall Newsletter is almost complete. Amber is editing the Spring newsletter and Carl is editing the Summer newsletter.
Peter will check with Amber on the status of the Spring newsletter.
- Chandralekha requested an increase in the support of the 2010 Gordon Conference.

Voting Members Present: Peter Collings, Laird Kramer, Sam Lightner, Ernie Malamud, Bruce Mason, Chandralekha Singh, Gay Stewart, John Thompson, Stamatis Vokos, Larry Woolf

Non-voting members present: Lila Adair, Jack Hehn, Warren Hein, Ted Hodapp, Carl Mungan

Planning for FEd Events:

The annual FEd events, the Business Meeting and Reception and the Executive Committee meeting will be at the Joint APS/AAPT meeting in Washington DC in February.

It was decided that the Executive Committee meeting will be Saturday February 13 in the evening. Peter will set the time and Bruce will arrange the event with the APS.

The Business Meeting and Reception is more of a problem. This has been done after the Excellence in Education Award session, but this time may not be available. Peter and Larry will check the timing.

(Note: After the teleconference, Peter determined that after the awards

ceremony will be a possible time for the reception. It will be Monday, February 15 at 5:30 pm. Bruce will arrange this with the APS as well.)

AAPT/FEd MOU:

The AAPT President has drafted a Memorandum of Understanding between the AAPT and the FEd regarding joint efforts. (See Appendix A.) The FEd Executive Committee has not seen this previously. It came from discussions at the AAPT Summer Meeting in Ann Arbor. The main issue is to codify the sponsorship of sessions at meetings.

The FEd and another APS unit (different each year) have been organizing Plenary sessions at AAPT meetings for several years. The MOU defines this process. The changes are that the AAPT Program Chair should approve the session and the information should get to the AAPT by the end of December.

The second part of the MOU provides a reciprocal agreement for Area Committees of the AAPT to organize two invited sessions at APS meetings. This agreement was made several years ago but has not been known by FEd Program Chairs and thus has not been followed. Lila noted that this agreement was made when the AAPT could no longer participate in the April meeting. This MOU is to re-start the process.

Discussion of the MOU followed with the following points made:

- Because the joint funding of the APS Sessions at AAPT meetings by both the FEd and another APS unit is not certain, the wording about financial support should be re-written.
- The "Approval" of APS/FEd sessions by the AAPT Program Chair, and vice versa, is meant as a courtesy and to avoid overlap with other sessions. This is to ensure discussion during the planning.
- This arrangement will not start until 2011 and will not include joint APS/AAPT meetings. Currently there are no plans for more joint meetings, although they are possible.
- The FEd will provide registration waivers to the speakers in the AAPT sessions, if they are not APS members. This is similar to what is currently done for speakers in FEd organized sessions.

Larry felt that the scheduling of the APS sessions at the AAPT meetings by November or December is a reasonable time-frame. A suggestion for 2010 is a session related to lasers.

The planning for the AAPT sponsored sessions at APS meetings will occur before and during the summer AAPT meetings. The AAPT Area Committees who will sponsor a session will be selected at this time, with the approval of the FEd Program Committee Chair. This is the time when the FEd Program Committee is organizing sessions. This organization can also be included on the agenda of discussions often held between the AAPT Executive Board and the FEd Executive Committee.

The Committee was in general agreement with the MOU. Peter will update some wording and send out the next draft.

Newsletters:

Ernie and Carl did a very nice job on the Summer Newsletter.

The Fall newsletter is almost complete. We are waiting on three articles from Paula Heron about the FFPER conference. The goal is for this to be completed in November.

The Spring newsletter is to be on issues of Graduate Education with Amber Stuver as editor. There will need to be an early deadline for this to be available at the February Meeting.

The Summer 2010 newsletter will be edited by Carl Mungan. He has not determined a topic. Possibilities suggested were a report on the Advanced Lab Conference held in Ann Arbor during the Summer of 2010 and Physics First.

Chandralekha asked if Browsing and Browsing the Web sections could be written for the Fall newsletter. Carl hadn't known that these might be requested and would put together the articles.

(Note: This has been completed and will be in the Fall newsletter.)

Ernie asked about putting in announcements about the new APS Fellows and the Excellence in Education Award Winners in the Fall newsletter. It was agreed to put these in the Spring newsletter so that they would be available at the February meeting.

Peter will talk with Amber about the Fall newsletter and Bruce will check with the APS about the timing for formatting the newsletter.

Budget:

Bruce presented the current 2009 budget report (Appendix B). There are two unknown charges that need to be determined. Peter will determine if the fee waivers are correct.

(Note: The charges have been identified.)

Chandralekha requested an increase in support for the 2010 Gordon Conference on Physics Education and Research. This is to support more students and increase attendance.

(Note: Bruce emailed the funding request after the teleconference.)

Appendix A:

DRAFT TEXT FOR AAPT/APS-FED UNDERSTANDING RE JOINT SESSIONS

David M. Cook
7 October 2009

At the summer 2009 AAPT meeting, several members of the APS-FEd Executive Committee met for an hour and a half with the AAPT Executive Board. Among the topics of discussion were the APS-FEd symposium that has been a feature of several recent AAPT meetings and the possible role of AAPT in organizing a couple of sessions to be mounted at the April APS meeting. Subsequent to the meeting of the FED Executive Committee with the AAPT Executive Board, David Cook drafted a document summarizing the discussion. Later in the Ann Arbor meeting, these issues were discussed further by AAPT Executive Board and, after the meeting was over, the document was redrafted to reflect comments made by members of the AAPT Executive Board. That draft was shared with Peter Collings and the AAPT Executive Board, Peter sent some comments, and the draft and Peter's comments were then discussed in a teleconference with the AAPT Executive Board. The text below is the next—and surely not the final—draft. Please communicate any comments, suggestions, and concerns to David Cook in time for him to present them when the AAPT Executive Board revisits the issues at its next meeting at the end of October 2009.

RE APS PLENARY SESSION AT SUMMER AAPT MEETING

In conjunction with a selected Division of the American Physical Society (APS), the Forum on Education of the APS has planned a symposium for each of several recent meetings of the American Association of Physics Teachers (AAPT). These symposia have been arranged at Ann Arbor (Summer, 2009; DPP), Baltimore (Winter, 2008; DPF), Syracuse (Summer, 2006; DNP), Salt Lake City (Summer, 2005; DAMOP), and Sacramento (Summer, 2004; DPB). Both the AAPT and the FED/APS wish this event to become a regular component of the summer AAPT meeting. To that end, we agree that

- AAPT will allocate a 1.5-hour time slot at each summer meeting for a plenary session to be organized by the FED/APS in conjunction with one of the APS Divisions;
- The APS Division to participate, the individual speakers to be involved, and the topics of their talks will be subject to approval by the AAPT Program Chair;
- The session will involve two or three outstanding invited speakers on topics addressing exciting contemporary research in the subarea of physics on which the involved Division focuses;
- Funding to the extent necessary for travel, meals, and housing for the speakers and an APS president for the session will be provided by the FED and the participating Division;
- AAPT will provide complimentary registration for the full AAPT meeting to any participant in this session who is not an AAPT member; and

- The speakers and the presider must be identified to the AAPT Program Chair by the end of December of the year before the year of the meeting so that the AAPT office can send out formal invitations, and titles and abstracts can be submitted by the AAPT deadline (which is usually in late February or early March).

While the organizing of the session is to be carried out by the FED and the associated APS Division, the organizer of the session must consult frequently with and seek input regularly from the AAPT Program Chair as the session takes shape.

RE TWO AAPT SESSIONS AT APRIL APS MEETING

Especially when the April APS meeting was for a time a joint meeting with AAPT, two of the sessions allocated to the FED at the April APS meeting were cosponsored by AAPT. Both the AAPT and the FED wish this practice to become a regular component of the April APS meeting. To that end, we agree that, starting with the April APS meeting in 2011 and annually thereafter,

- The APS FED will allocate two of its allowed sessions at the April APS meeting for sessions to be organized by selected AAPT Area Committees;
- The AAPT Area Committees to participate, the topics of the sessions, the individual speakers to be involved, and the topics of their talks will be subject to approval by the Program Chair of the FED;
- Each session will involve outstanding invited speakers on topics of concern to the Area Committee involved;
- Since AAPT has no funds to support this activity, the speakers and presider invited by AAPT to attend the APS meeting must be chosen from AAPT members who have other sources of support.
- APS will provide complimentary registration for the full APS meeting to any participant in these sessions who is not an APS member; and
- The speakers and the presider for each session must be identified to the FED Program Chair by the late summer of the year before the year of the meeting so that the APS office can send out formal invitations, and titles and abstracts can be submitted by the APS deadline (which is usually in ???).

While the organizing of the sessions is to be carried out by the organizers representing the involved AAPT Area Committees, the AAPT Program Chair for the meeting must consult frequently with and seek input regularly from the Program Chair of the FED as the sessions take shape.

Question:

What would be the proper time schedule for the involved AAPT committees to participate in the organizing of the sessions at the April APS meeting?

Appendix B:

APS Forum on Education Budget Report 01/01/09 - 09/30/09

| Item | Rev/Exp | Total | Balance |
|------------------------------------|------------|-------------------|------------------|
| Balance Jan 1, 2009 | | 19,711.08 | 19,711.08 |
| Projected Revenue | | | |
| Dues | 19,325.00 | | |
| Meeting Revenue, March | 1,435.00 | | |
| Meeting Revenue, April | 1,248.00 | | |
| Investment Income | 1,405.15 | | |
| Revenue | | 23,413.15 | 43,124.23 |
| Meeting Expenses | | | |
| Reception | (850.67) | | |
| A/V | (621.63) | | |
| Committee Phone | (345.00) | | |
| Committee Meal | (872.93) | | |
| Meeting Total | | (2,690.23) | |
| Fee Waivers | | | |
| Gray | (205.00) | | |
| Laws | (205.00) | | |
| Malville | (205.00) | | |
| Nelson | (205.00) | | |
| Shropshire | (315.00) | | |
| Franklin | (205.00) | | |
| Hennessy | (205.00) | | |
| Pollock | (205.00) | | |
| Zentner | (205.00) | | |
| Statman | (157.50) | | |
| Fee Waiver Total | | (2,112.50) | |
| FEd Exec Comm. Travel | | | |
| Collings | (1,628.40) | | |
| Haase | (479.21) | | |
| Lightner | (799.56) | | |
| Malamud | (2,786.34) | | |
| Mason | (398.99) | | |
| Rossing | (737.20) | | |
| Singh | (713.04) | | |
| Stewart | (186.06) | | |
| Vokos | (570.49) | | |
| Woolf | (560.98) | | |
| FEd Exec Comm. Travel Total | | (8,860.27) | |

| | | | |
|------------------------------------|--|-------------|-----------|
| Speaker Travel | | | |
| Zollner | | (500.00) | |
| | | | |
| Program/Sorting Travel | | (420.71) | |
| | | | |
| FFPER Conference | | (3,000.00) | |
| Mini-Grant (Univ. of Idaho) | | (500.00) | |
| | | | |
| Postage | | (31.94) | |
| Phone | | (185.14) | |
| Newsletter Printing | | (812.94) | |
| | | | |
| Charges to be determined | | | |
| B.O.Am. - Cherry Crk (5/29) | | (140.00) | |
| Levy Rest. - Expert LNC (6/30) | | (241.35) | |
| | | | |
| Total Expenses | | (19,495.08) | |
| Balance | | | 23,629.15 |

Excellence in Education Account: 114,324.39