

**Joint Meeting: AAPT Board and APS FED Executive Committee
Ann Arbor, 7/25/2009
Minutes**

Present: Warren Hein, Gay Stewart, , Ray Plum , Lila Adair, Jan Tobochnik, Steve Iona, Alex Dickerson, Bruce Mason, Peter Collings, Carl Mungen, David Cook, Jack Hehn, Paul Zitwitz, Bo Hammer, Gordon Ramsey, Elizabeth, Mary Mogge, Ted Hodapp, David Sokolov, Amber Stuver, Laird Kramer

Called to order at 3:05 by Alex Dickenson

AAPT Representation on APS Program Decisions:

Peter – AAPT Input into APS sessions at the “April” Meeting. 2 are supposed to be “Co-sponsored”. Judy Franz wanted AAPT participation in meetings. This is to be a general process. Perhaps have AAPT rep on program committee each year.

David C. – Nothing done yet.

Lila – This started with the change from having a joint meeting regularly. Initially find people who are going, people going to the APS meeting put together session. AAPT people at the APS. Long time ago under Bernie.

David C. – AAPT program chair should be on the FED program committee.

Timeline – Normally program meeting in Fall, and sorting in early Jan. Initially starts at April meeting before, work done over the summer.

AAPT Program Chair will cover the year needed to do this.

AAPT planning happens a year ahead, and finalized 6 months ahead.

Program chair is in charge of Winter and summer in 1 calendar year, including the April meeting in that year.

Overlap between FED and AAPT members is strong. Can they just be the rep? AAPT people can do this.

They will need to communicate with the AAPT program chair to keep connections.

½ of at large members of FED Ex Comm are joint AAPT/APS members.

Divisions, Sections, Topical Groups, and Forums are independent entities of APS. These are different from Committees in APS AND AAPT.
Number on the FEd Ex Comm – 12 – 13 members.

Not comfortable with the lax organization. Want more AAPT input into organizing the sessions, more control, such as APS Plenary. Should have a session put together by the AAPT program chair. Needs to be jointly agreed upon by AAPT and FEd.

Question – How can this be coordinated?

If things are started at the correct time, this will work.
The start of planning is a free-for-all, so adding the AAPT session to this should not be a problem (June timing).

Get input from area committees at the Winter meeting to make this work. Possible problem is overlap between the two groups.

On the FEd is the program chair. AAPT needs general ideas.

This is just a matter of email and phone committee.

Does this mean there should be change in the membership on the FEd Ex Comm? This is different.

Vice Chair of Ex Comm is Program Chair.

Action – Spring of 2010 we'll need that information. Write up procedures for this for AAPT board approval, by Wednesday. This will be done.

This has worked very well in the past.

FEd lost some control of 2 of 5 sessions, but still has input.

Also need to inform Kate Kirby about this.

Second Item –

APS Plenary Session at Summer AAPT meeting. FEd wants to make sure this is working. FEd puts this into meeting with help. If this is working, this should continue. There was a time-lapse in Edmonton because it was the previous Winter. All the responses are positive, appreciative. Make sure this is a FEd Operation. It doesn't have to start in the summer, it's in the Fall.

When does AAPT need this?

This needs to go into the Program Chair's Book (David Cook). This needs to be clear and definite. Program Chairs when they start are not sure about what's going on. The other issue is that this also includes the Topical Division.

Choose Division? Just round-robin because of interest of the topical Divisions.
Don't have a list of what
Session request form about a month after the summer meeting. This is a bit looser for Plenary. Do this in October is okay.

Plenary and Session slots are different so this will work. Nice to know this well before.

FEd find a division right away, so that there isn't overlap between topics of sessions.

Next year – Laser? AMO and Laser Science.

Next summer's meeting – where and when.
FEd supplies some costs for this session. Shared costs between FEd and Division.

AMO did this before.

With these formalized, this will be good.

Talk to Staff at APS about getting this into the formal APS meeting emails.
Christine Linnehan(?)

Joint AAPT/APS in February:

Coordination between FEd education sessions and AAPT sessions. This is brand new, no guidelines. Larry and David S are working on this coordination. AAPT had all of its sessions set before FEd started to work.

David thinks this is good, co-sponsoring of AAPT sessions by FEd.

Co-sponsorship show coordination:

On AAPT program see APS sessions and vice versa.

4 invited FEd sessions in April, plus Award.

Propose APS sessions to be co-sponsored – SPIN-UP and REU.

Shouldn't AAPT co-sponsor all sessions? List all of these.

Larry and John Thompson recommended 9 sessions as AAPT sessions to be co-sponsored.

Cross promote. Judge sessions as sponsored? Problem becomes committees sponsor sessions. No cost, just a designation to get things into the programs.

Cross-publicize should be simple?

AAPT happy to put in 4, but will APS put in 9?

FEd Ex. Comm. resolves this should be done, take this to Kate.
We are not going to put in all AAPT in APS program.

Previous discussion with Grad Students – this will be in a separate document.
Discussion with Judy and Kate – Not much on poster, but use web sites to promote the sessions.
There will be two separate program guides with a joint epitome. (ALL sessions in 1 doc)
This needs work right away.

Joint Advertising at the staff level.
Co-sponsorship is different.

Different example – AAS coordination.
Used the AAPT Astronomy Committee to help with the organization. Cross-reference.

It is cost prohibitive for joint programs, but there is one document that has everything on it. This is a good suggest to have a single short Epitome.
This will work in the opposite direction.

Issue – Asymmetric set-up. 2 or 4 vs 9.
Should AAPT try to make this a joint meeting as much as possible. Swollow rules about sponsorships.

Hope Plenary Speakers are all listed in AAPT program. These are all going to be joint Plenaries.

Question – Sponsorship vs Awareness & Advertising. AAPT should list the FEd session in their meeting, and others as needed. We hope APS will do the same. Other APS units doing sessions of interest to the AAPT members. List these.

Hopeless to coordinate the sessions.

FEd needs to lobby APS to publish these sessions. A joint program would be the best things. FEd argues for this.

Also could print more program guides so all attendees can have all sessions. Would have liked to have this with the AAAS.

FEd can do anything we want using our newsletter. Link to the documents.

What Larry said – Plenary speakers, need as many groups as possible agree on any particular speaker. As many people as possible push the speaker, would be good. Who else can do this? Other Fora? Concensus at this meeting is also positive.

Make this a vote.

Results:

- 1) Want a joint listing of the sessions.
- 2) AAPT for the Feb Meeting will co-sponsor at least 4 sessions. 2 mentioned are definite sessions for this. Cornelius Bennhold retrospective. Try to avoid overlaps, but this is impossible.

Sessions:

1. **Ruth Howes**: SPIN UP Regional Workshops
2. **Cathy Mader**: REU Session
3. **Dick Peterson**: Excellence in Physics Education Award
4. **Chandralekha Singh**: Strategies for Improving Climate and Diversity in Physics Departments. (CSWP will co-sponsor and co-chair)
5. **Gay Stewart**: Taxonomy of Physics and Cognitive Development – a tribute to Cornelius Bennhold

First two are obvious. Make an official board motion.

Need to go to Area Chairs and programs committee. This should be brought up Sunday afternoon or Wednesday.

FEd sponsor 9 sessions.

We might want to include a workshop on “TA Preparation”. This is supposed to be a “jointly sponsored workshop”.

This is a way to generate a proposal for a TA workshop.

Committees will be happy to co-sponsor these. Don't have executive board approval of sessions.

These are approved without submission and not counting quotas.

All four should be co-sponsored. Find committees to co-sponsors, without cost.

Need to get on the agenda of the committees through the programs meeting.

This is free, so it should not be a problem.

FEd can just pick the sessions as desired.

Parity – APS is sponsoring these through FEd. Will be very similar – sponsors by committee and APS units.

Joint Meeting:

The goal is for the FEd and AAPT to coordinate. Ideas on cooperation, issues, etc.

Do we want our joint meetings back? This is very beneficial for physics, get faculty who would never see an AAPT meeting.

Do we want to talk about this now, or after the joint meeting?

AAPT is fixed until 2012, next possible is 2013.

APS issue is the group that is looking at the April meeting as a whole. Committee on Meetings. Donna's committee.

Put on hold the 2014 meeting arrangements until this is decided. Evaluate the meeting. Have a conversation about this?

Issues – Would this be #3? Would this be moving of Winter and Summer meetings? Just say this is a great idea, let's keep this going. This is to start a conversation.

Concerns about April meeting are gone, this is a solid meeting that won't change. Suggestions have been made about this.

Getting the time right is going to be difficult. Talk positively first. AAPT should be holding a similar discussion. Can't go into depth yet, need to wait until after the February meeting.

Future areas of collaboration –

Advanced Lab – Joint sponsorship. Work through ALPhA.
Next step? Gordon Res Conf next summer.

Grad Student Affairs collaborations – build bridges. More Grad Students need to be interested in education? Cooperation. Connection to AAPT graduate committee.

Meeting called at 4:40.