



# Forum on Education

American Physical Society

**Forum on Education Executive Committee Teleconference**  
**Wednesday, July 25, 2007, 4:00 PM EDT**  
**Minutes (Taken by David Haase)**

Voting Members Present: Peter Collings, Noah Finkelstein, David Haase, Sam Lightner, Ernie Malamud, Peggy McMahan, David Meltzer

Voting Members Absent: Olivia Castellini, Karen Cummings, Bruce Mason, Peter Zimmerman

Non-voting Members Present: Lawrence Woolf (newsletter editor), Thomas Rossing (newsletter editor), Ted Hodapp (APS), Ken Heller (AAPT)

1. Minutes of the March 6, 2007, Executive Committee meeting were briefly discussed and approved. Pending corrections should be emailed to Bruce Mason.
2. The updated budget was reviewed. (See attachment) There was a question of when the revenue arrives. No action items.
3. The FEd Program Committee has proposed that the Physics Education Award and, by inference, the FEd Executive Committee Meeting, Business Meeting, and Induction of Fellows should be held at the April 2008 meeting in St. Louis. The issue was discussed, in particular considerations of relative attendance at sessions at the March and April meetings and whether there is the need for doing all of the FEd formal activities at one meeting. Ted mentioned that he is awaiting APS approval for an April 2008 event that would bring 100 undergraduates and 100 local students to the meeting. This event would highlight the Doubling Initiative.

The Committee unanimously approved scheduling the Physics Education Award, Business Meeting, Reception, and Executive Board Meeting for St. Louis in April.

4. Ernie Malamud summarized the report of the Newsletter survey, which had been sent to the Executive Committee. The report and the form, operation and future of the Newsletter were discussed. Some issues:
  - Several members said that articles that report programs, projects and issues in physics education are useful to our membership, These articles should be longer than simple announcements, but not as scholarly or complete as journal articles.

- Several spoke of the need to report the activities of the FEd and education issues to the membership in a timely manner.
- The newsletter should be more interactive in terms of its use of technology.

Tom Rossing reminded us that the Newsletter has strayed from its purpose given in the Bylaws:

" a. The Forum shall publish a Newsletter and distribute it to all members of the Forum and the Council. The Newsletter shall carry the Annual Report of the Chair, and shall provide space for letters and comments from Members of the Forum."

There was a discussion as to whether the announcements and letters components could be handled via the website and email. The Newsletter would remain in its present form. Perhaps the emails would provide a Newsletter table of contents and links to articles. Finally, there was a short discussion as to whether the Newsletter has become such a task that it will become difficult to recruit new Newsletter editors and to maintain the 3/year publishing schedule.

There was no action. The Chair will continue to discuss this matter individually with members.

5. A group has asked the FEd to provide a grant of \$8,000 over two years to support the next Gordon Research Conference on Physics Education Research. Committee members expressed support for the goals of the Conference but concern about the size of the grant (relative to the FEd budget), and establishing a policy for future requests for similar group.

Action items: Bruce Mason will be asked for a history of our contributions to similar conferences. Haase will discuss with the AAPT about their response to the request from the GRC. They will report back to the Executive Board.

6. Members are strongly encouraged to send suggestions to Haase for members of the Nominating Committee.

The meeting was adjourned at 5:04 PM EDT.

**APS Forum on Education  
Budget Report 01/01/07 - 05/31/07**

| Item                           | Rev/Exp    | Total       | Balance   | 2006 (Tot)  |
|--------------------------------|------------|-------------|-----------|-------------|
| <b>Balance Jan 1, 2007</b>     |            | 6,673.32    | 6,673.32  | 16,717.61   |
| Projected Revenue              |            |             |           |             |
| Dues                           | 16,877.50  |             |           |             |
| Investment Income              | 461.12     |             |           |             |
| <b>Revenue</b>                 |            | 17,338.62   | 24,011.94 | 19,344.17   |
| <b>Meeting Expenses</b>        |            |             |           |             |
| Travel: Cummings               | (989.04)   |             |           |             |
| Travel: Haase                  | (497.99)   |             |           |             |
| Travel: Malamud                | (730.26)   |             |           |             |
| Travel: Mason                  | (519.17)   |             |           |             |
| Travel: Meltzer                | (1,542.68) |             |           |             |
| Travel: Norris                 | (874.34)   |             |           |             |
| Meeting Expenses: Equipment    | (344.85)   |             |           |             |
| Ex. Comm. Meeting              | (410.19)   |             |           |             |
| FEd/Ex. in Ed. Award Reception | (1,679.34) |             |           |             |
| Award Travel:                  | (1,586.28) |             |           |             |
| Award Promotion                | (533.10)   |             |           |             |
| Fee Waivers:                   | (1,500.00) |             |           |             |
| <b>Meeting Expenses</b>        |            | (11,207.24) |           | (22,211.18) |
| <b>Supplies/Postage/Phone</b>  |            | (92.40)     |           | (82.88)     |
| <b>Total Expenses</b>          |            | (11,299.64) |           | (29,378.46) |
| <b>Balance</b>                 |            |             | 12,712.30 | 6,673.32    |

**Projected Revenue/Expenses 2007**

| Item                           | Rev/Exp    | Total      | Balance   |
|--------------------------------|------------|------------|-----------|
| <b>Balance</b>                 |            | 12,712.30  | 12,712.30 |
| Projected Revenue              |            |            |           |
| April Meeting                  | 1,000.00   |            |           |
| March Meeting                  | 800.00     |            |           |
| Investment Income              | 500.00     |            |           |
| <b>Revenue</b>                 |            | 2,300.00   | 15,012.30 |
| <b>Meeting Expenses</b>        |            |            |           |
| Sorting Travel                 | (1,000.00) |            |           |
| Travel: Haase, April           | (500.00)   |            |           |
| <b>Meeting Expenses</b>        |            | (1,500.00) |           |
| <b>Supplies/Postage/Phone</b>  |            | (100.00)   |           |
| <b>Newsletter Production</b>   |            | (1,500.00) |           |
| <b>Newsletter Reproduction</b> |            | (500.00)   |           |
| <b>PER Conference</b>          |            | (3,025.00) |           |

|                       |  |            |          |
|-----------------------|--|------------|----------|
|                       |  |            |          |
| <b>Total Expenses</b> |  | (6,625.00) |          |
| <b>Balance</b>        |  |            | 8,387.30 |

Excellence in Education Funds: 112,196.38