Phone meeting with: Pierre Ramond, Patty McBride, Jonathan Rosner, Ian Shipsey, Alice Bean, Marj Corcoran, Kate Scholberg, Jonathan Feng, Kara Hoffman, Yuri Gershtein, Lynne Orr, Nikos Varelas

Agenda and minutes

1. News (Pierre Ramond)

The DPF student prizes have been approved by APS and we must make sure that the awardees have been invited properly to the meeting. The web pages will be updated soon. The tri-fold brochure to give in Washington D.C. visits is almost there and will be out soon. The EC needs to send suggestions for the DPF nominations committee.

2. Discussion of CPM 2012 (Jon Rosner)

A draft of a solicitation letter was discussed. The solicitation letter will go to leaders in the field and ask for suggestions of names for 3 conveners (theorist, experimentalist, observer) for each of the five main sessions of the Snowmass13/CPM12. The letter is to be sent in the next week. Once the names are received, the EC will winnow the list down by e-mail to get a letter of invitation by the Mar. 31, 2012 EC meeting. Each member of the EC should also come up with at least 5 names for conveners. We would also like to involve our Mexican and Canadian colleagues in this enterprise so contacts were discussed for that as well.

3. Other Business

Kate Scholberg told us there were many applications for the travel grants for students to go to the APS April meeting this year. Ideas on how to choose who would receive the total of 35 grants were discussed. For the NSF grants, the first criterion would be diversity. The proposals have already been screened to make sure that the students are presenting materials in DPF sessions. Other criteria discussed including supporting students closest to their graduation dates, and combining students from one institution into one award.